

ARMY PUBLIC SCHOOLS
APPLICATION FOR NON-TEACHING STAFF

(a) Application form for the post of:

(b) Bank Draft for Rs. 250.00 bearing No. _____
dated _____ 2026 Bank drawn _____

Please paste recent
passport size colour
photograph

Do not staple

1. PERSONAL DATA:

- a) Name in full (Block letters) :
- b) Son / Daughter / wife of :
- c) Date of Birth :
- d) Nationality :
- e) State :
- f) Address :
- g) Contact Details:-
 - Landline No(with STD Code) :
 - Mob No :
 - E Mail ID :

2. PRESENT / PREVIOUS OCCUPATION:

- a) Designation of Post :
- b) Name and Address of Institution / Organization :
- c) Designation of superior In Charge :
- d) Contact No of superior (for verification if need be) :
- e) Period of notice you will have to give, if selected? :
- f) What salary are you drawing? :

3. FAMILY LIFE

- a) Marital Status : Single / Married / Widowed
- b) If married / widowed : Name & occupation of spouse
.....
No. of children with age & sex
.....

**4. EDUCATIONAL RECORDS: School, College or University
Give details of all exams starting from Secondary School onwards**

Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of University / Board / Institute

5. Languages you can read write and speak fluently.

(a) (b) (c)

6. **EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet.)

7. **HEALTH:**

- a) What kind of health do you keep?
- b) Do you need any medical treatment / assistance for the disease you are suffering from
- c) Are you differently abled? Give Details

8. **COMPUTER KNOWLEDGE:** Seprate sheet can be att.)

- a) Have you done any degree / diploma in computer give details:
- b) Any experience on working on computer Details.
- c) Do you own a personal Laptop, if yes give details:
- d) Your knowledge of computer hardware:

9. **OTHER ACTIVITIES :**

- a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:
 - i)
 - ii)

10. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives).

a) Name: b)
Address: Address:

Agreement:

11. If appointed:-

- 1. Please download and print the Application Form.
- 2. Apply separate application for each post.
- 3. All details at Ser 1 (Personal data) are mandatory. **Fill up in Block Capitals.**
- 4. Paste one recent coloured passport size photograph on the form and attach one additional photograph with name written for Call Letter .
- 5. **Enclose all testimonials self attested from class x onwards and experience certificates**
- 6. Send by post/hand delivery. **No applications will be accepted via e-mail.**
- 7. Attach Bank Draft for Rs 250/- in favour of **“ARMY PUBLIC SCHOOL”** payable at **CHENNAI**. Write your name and post applied on the rear side of the Bank Draft.
- 8. Incomplete application form will not be accepted.
- 9. **Kindly attach a self-addressed envelope with sufficient postage for sending the call letter, if shortlisted.**

Date:

.....
(Signature of the applicant)