

**ARMY PUBLIC SCHOOL**  
Affiliated to CBSE, New Delhi  
(Private unaided school)  
60 Feet Road, Nandambakkam,  
Chennai-600 089. Tele: 044-29506771

**REQUIRES**

**Pre primary wing**

1. HEADMISTRESS
2. TEACHERS ALL SUBJECTS,
3. LOWER DIVISION CLERK
4. GROUP D STAFF

**Qualification:**

**For S. No. 1**

- (i) Graduate or above in any discipline.
- (ii) Mandatory- A Teaching Degree B.Ed (Elementary Education or NTT (mandatory) .
- (iii) Experience as required under anyone of the following clauses :-
  - (a) At least 3 years experience of administrative charge of a recognized Middle School or higher Classes.
  - (b) At least 5 years experience as Head of School (Headmaster/Headmistress)/Coordinator/Supervisor of Primary Wing of a recognized High School or an APPS.
- (iv) Age criteria will be Below 55 years on the date of appointment.

**For S. No. 2**

(i) Graduate holding Bachelor's degree with at least 50% marks in the concerned subject/combination of subjects and in aggregate with Diploma in Elementary Education (D.E.Ed) / Diploma in Nursery Teacher Edn / Pre School Education / Early Childhood Education Pgme (D.E.C.Ed) of min two yrs duration or B.Ed (Nursery) from NCTE recog institution.

OR

- (ii) Graduates with 2 years Diploma in Elementary Education (D.E.Ed) /B.Ed in Elementary Education with minimum 50% marks in each CTET/State TET qualified.
- (iii) The candidate who has qualified as B.Ed an not D.El. Ed would have to undergo a six month bridge course in elementary education from an institution recognized by the NCTE within the period of probation(two years).
- (iv) Pass in Central Teacher Eligibility Test (CTET)/Teachers Eligibility Test (TET), conducted by CBSE/State Govt in accordance with the guidelines framed by the NCTE for the purpose.
- (v) Proficiency in teaching in English medium.
- (vi) Knowledge of Computer Application is desirable.

**For S.No. 3**

- (i) Commerce Graduate or ten years of service as a clerk (for Ex-Servicemen). Computer literate.
- (ii). Knowledge of Computer MS Office (Speed 12000 key depression per hour)
- (iii) Basic knowledge of accounting
- (iv) Good communication skills

For S.No. 4. a. Preferably matriculate or 10 years service for Ex-Servicemen.

**NOTE:**

HARD COPY OF THE APPLICATION FORM ALONG WITH DD OF RS.250/- (IN FAVOUR OF ARMY PUBLIC SCHOOL, PAYABLE AT CHENNAI) AND ATTESTED COPIES OF EDUCATIONAL QUALIFICATION, EXPERIENCE CERTIFICATES SHOULD REACH BY POST / BY HAND TO THE PRINCIPAL, ARMY PUBLIC SCHOOL, 60 FEET ROAD, NANDAMBAKKAM, CHENNAI – 600089 (PH: 044 29506771) ON OR BEFORE 25 JAN

2025. PLEASE ATTACH CSB /OST SCORE CARD IF AVAILABLE. NO APPLICATION WILL BE ACCEPTED AFTER THE DUE DATE. NO TA/DA ADMISSIBLE.