ARMY PUBLIC SCHOOL
Affiliated to CBSE, New Delhi
(Private unaided school)
60 Feet Road, Nandambakkam,
Chennai-600 089. Tele: 044-29506771

REQUIRES

NON-TEACHING ACADEMIC STAFF

1. Lower Division Clerk

2. Receptionist

3. Computer lab technician,

4. Atal Lab Co-Ordinator

5. Science Lab Attendant,

6. Multitasking Staff,

7. Peon,

8. Group D Staff

9. Gardeners

Qualification :

For S.No. 1   a. Graduate or ten years of service as a clerk (for Ex-Servicemen). Computer literate.
b. Knowledge of Computer MS Office (Speed 12000 key depression per hour)
c. Basic knowledge of accounting
d. Good communication skills.

For S.No. 2   a. Same as laid down for LDC and Knowledge of Hindi desirable

For S.No. 3   a. Minimum 10+2 with one year Diploma in Computer Science and knowledge of Hardware, Peripheral and Networking.

For S.No. 4   a. Minimum 10+2 with one year Diploma in Computer Science and knowledge of Hardware, AI, Peripheral and Electronics.

For S.No. 5   a. 10+2 with Science and computer literate

For S.No. 7 to 9   Preferably matriculate or 10 years service for Ex-Servicemen. Relevant skills for the post.

AGE : ESM the maximum age shall be upto 55 years at the time of initial joining and for other 45 years.

NOTE:
HARD COPY OF THE APPLICATION FORM ALONG WITH DD OF RS.250/- (IN FAVOUR OF ARMY PUBLIC SCHOOL, PAYABLE AT CHENNAI) AND ATTESTED COPIES OF EDUCATIONAL QUALIFICATION, EXPERIENCE CERTIFICATES SHOULD REACH BY POST / BY HAND TO THE PRINCIPAL, ARMY PUBLIC SCHOOL, 60 FEET ROAD, NANDAMBAKKAM, CHENNAI – 600089 (PH: 044 29506771) ON OR BEFORE 25 JAN 2025. PLEASE ATTACH CSB /OST SCORE CARD IF AVAILABLE. NO APPLICATION WILL BE ACCEPTED AFTER THE DUE DATE. NO TA/DA ADMISSIBLE.