

ARMY PUBLIC SCHOOLS
APPLICATION FOR NON-TEACHING STAFF

Application form for the post of

School where you would like to work:-

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Please paste recent
passport size colour
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Do not staple

1. PERSONAL DATA:

- a) Name in full (Block letters) :
- b) Son / Daughter / wife of :
- c) Date of Birth :
- d) Nationality :
- e) State :
- f) Address :
-
-
-
- g) Contact Details:-
 - Landline No(with STD Code) :
 - Mob No :
 - E Mail ID :

2. PRESENT / PREVIOUS OCCUPATION:

- a) Designation of Post :
- b) Name and Address of Institution / Organization :
- c) Designation of superior In Charge :
- d) Contact No of superior (for verification if need be) :
- e) Period of notice you will have to give, if selected? :
- f) What salary are you drawing? :

3. FAMILY LIFE

- a) Marital Status : Single / Married / Widowed
- b) If married / widowed : Name & occupation of spouse
-
- No. of children with age & sex
-

4. EDUCATIONAL RECORDS: School, College or University
Give details of all exams starting from Secondary School onwards

Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of University / Board / Institute

5. Languages you can read write and speak fluently.

(a)

(b)

(c)

6. EXPERIENCE:

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet.)

7. HEALTH:

- a) What kind of health do you keep?
- b) Do you need any medical treatment / assistance for the disease you are suffering from
.....
- c) Are you differently abled? Give Details

8. COMPUTER KNOWLEDGE: Seprate sheet can be att.)

- a) Have you done any degree / diploma in computer give details:
- b) Any experience on working on computer Details.
- c) Do you own a personal Laptop, if yes give details:
- d) Your knowledge of computer hardware:

9. OTHER ACTIVITIES :

- a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:
 - i)
 - ii)

10. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives).

- a) Name: b)
- Address: Address:
-

Agreement:

11. If appointed:-

- a) I agree to abide by the AWES Rule and Regulation for Army Public Schools.
- b) I confirm that I am aware that my services would be liable to transfer in organisational interest at the discretion of the management.
- c) I solemnly state the all the above particulars / statements are true to the best of my knowledge and belief.

Date:

.....
(Signature of the applicant)